

Board of Directors Meeting
June 20, 2020
Virtual Meeting on Zoom due to Covid-19

Meeting called to order by President Joe Cox, June 20, 2020 at 10:38 a.m.

In attendance and creating a quorum:

Joe Cox
Linda Atkins
Gary Sutton
Janice Jenkins
Marty Burnet
Lisa Sullivan
John Cox

Minutes from the Boards 2019 meeting were previously emailed to the Board for approval: Gary Sutton moved to accept the minutes as provided, John Cox seconded the motion. The minutes were approved as read.

Treasurer's Report: As of 20 June 2020, there is a balance of \$6,042.79. Statements are to be submitted to Lisa Sullivan to maintain the document. Gary Sutton moved to approve the Treasurer's report and John Cox seconded the motion. The report was approved as provided.

Secretary's Report: 2019 Taxes were filed June 2020. The tax year for Brandywine crucible runs from June 1st - May 31st. Filing with the Secretary of State to maintain tax exempt status occurs every 4 years and is due in 2020.

OLD BUSINESS

ACTIONS FROM 2019 MEETING

1. Increase Activity for Family Line Liaisons: The original guidelines outlining the duties of the Family liaisons were adopted in 2003 and appear to be satisfactory. One practice we need to adopt is that when a new family member is identified, the family liaisons will be notified in order to welcome them to the group properly (We can adopt this practice without changing the basic document – Lisa Sullivan and Debbie Brewer Cox can work this out concerning contact information and family history information). Walter "Spec" Cox is the family liaison for the Solomon Jr. Line and discovered an unusual number of hemophiliacs in that line. Spec asked if Brandywine could find the source or see if other lines had this issue. This is a good example of what the liaisons can do. There was also a discussion of making sure when "new" cousins provide contact information for their children/siblings that these individuals actually wish to receive correspondence from Brandywine.
2. Meeting Site: Due to COVID-19 the 2020 General Meeting was cancelled. The meeting was originally scheduled to take place at Old Lampasas Middle School. This building was a former

school and is used for gatherings such as ours. It is one story, has a kitchen and restroom facilities. The recommendation was to use this facility for the meeting scheduled on June 5-6, 2021.

3. Website Indexing Project: Webmaster Mark Werner has begun indexing the documents that he is familiar with. Mark Werner and Debbie Brewer Cox plan to work on this project together, and the committee previously constituted to help will assist as needed. Margie Elkins Romine has started indexing the Hussey Manuscript. (she is of the Solomon Jr. Line). Marie Polly, liaison for the Thomas Isaac line has discovered a transcript of the will of John Hussey; Joe Cox will index for the website.
4. Emeritus Directors: President Joe Cox is compiling a list of former directors. The goal is to put their pictures and the dates they served on the website.
5. DNA project status: Margie Romine is a retired molecular biologist and has consented to work with our DNA project. The following individuals are also part of the project team: Debbie Brewer Cox, Steve Adkins, Les Sutton, and Terry Barwin (as a consultant). M. Romine wants to pursue autosomal DNA and Gedmatch which would move our project forward and help locate new relatives.

New Business:

1. Use of credit card/Paypal: Marty Burnett made a motion to explore the use of Paypal as a means of membership and reunion payments. Janice Jenkins seconded the motion. The motion passed.
2. Budget estimates need to be to Linda Atkins by July 15, 2020.
3. Consideration of extension of Director's terms: Due to COVID-19 a motion was made by Marty Burnett to unilaterally extend all director terms for one year as it is impractical to have a general membership meeting this year. The motion was seconded by Linda Atkins. The motion passed.

ELECTION OF OFFICERS:

Gary Sutton moved and Janice Jenkins seconded to extend the current officers by one year as well due to COVID-19; Joe Cox-President; Gary Sutton-Vice President; Lisa Sullivan-Secretary; Linda Atkins-Treasurer. The motion passed.

ADJOURNMENT:

At 11:13 a.m. John Cox moved to adjourn. The motion was seconded by Linda Atkins. Motion passed.

Lisa D. Sullivan
Secretary
Brandywine Crucible, Inc.